

FLAGLER SPORTS &  
CONSERVATION ASSOCIATION, INC.  
D.B.A.  
FLAGLER GUN & ARCHERY CLUB

STANDARD OPERATING PROCEDURES  
(SOP)

Range Operations



**Approved & Adopted By the Board March 4, 2025**

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## ARTICLE I - PREAMBLE

1. The Flagler Sports and Conservation Association, Inc. DBA Flagler Gun & Archery Club was incorporated on January 26th, 2001 and is located on approximately 116 acres at 1290 County Route 90 East in Flagler County, Florida. This document provides the "STANDARD OPERATING PROCEDURE" for all club facilities including each of the major discipline areas - trap, skeet, sporting clays, pistol, rifle, action, and archery.
2. The Flagler Sports and Conservation Association, Inc. DBA Flagler Gun & Archery Club is operated by its Executive Board for the purpose of providing a facility where current members, their guests and any other users authorized by the Board can enjoy recreational informal and competitive shooting of firearms and bows in a private and friendly atmosphere. In order to conduct these activities in a safe manner, members, guests and any other authorized users must possess a reasonable knowledge of the shooting disciplines in which they are involved, the operation of the firearms they are using, and the safety rules that apply to them, including the frequently used commands and procedures that apply at each range.

### ***Terms used in this Document:***

1. "Club" means the Flagler Gun and Archery Club.
2. "Facility" means any physical improvement to the lands owned and operated by the Club.
3. "Board" means the Executive Board of the Club.
4. "Official" means any Member of the Board of Directors of the Club.
5. "Member" means any individual who has been accepted as a Member of the Club and who is current in his/her dues.
6. "Non-Member" and "Guest" denote individuals who are not members of the Club.
7. "Range" means any formalized setting established on Club property for one or more of the shooting disciplines.
8. "Live Range" means a range in which organized or informal shooting activities are either occurring or about to begin.
9. "Firing Line" means the area of the range from which shooting takes place.
10. "Hot Range" means a range in which shooting activities are underway.
11. "Hot to Handle" indicates handling of "safe" firearms is allowed, but no firearms are to be made 'hot' (loaded).

12. "Safe" firearms - this can vary slightly from range to range, but in general it means the firearm is unloaded, the chamber is either visible or has a chamber flag inserted, and any magazines are removed. It must also be pointed in a safe direction.
13. "Cold Range" means a range where a ceasefire has been declared and where all firearms are unloaded and made safe.
14. "Scheduled Events" are shooting activities placed on the Club calendar.
15. "Plinking" is informal shooting at non-paper targets placed on the bottom half of the back berm and at most 18" from its base. This includes clay targets, plastic bottles, aluminum cans, tennis balls, etc.
16. "Encased" means covered as in a container, box, bag, holster or some other covering such as a sheath that prevents access to the trigger of a firearm.
17. "Range Manager" is an individual appointed by a Range Director and approved by the Club's Governor to manage a range and supervise shooters on that range. The Range Manager will be provided with an ID badge identifying him/her as a Range Manager. The Range Manager will enforce the SOP's as they pertain to the range.
18. MILOW stands for Money In Lieu Of Work and is a charge that you will receive on your annual invoice. You can earn a credit offset to this charge by volunteering for 8 hours during the year and your time is recorded and turned in by an Officer or Director.
  - A. "Badges" refers to the access control card issued to all current members .

*Amendments:* The Board reserves the right to amend these SOP's as appropriate.

## ARTICLE II - SAFETY PLAN

***First Aid and Gun Shot Wound Kits:*** Each Range will have a First Aid Kit on hand at all times. First Aid Kits will be mounted in a clearly marked central location on each range. Gun Shot Wound Kits will also be mounted at the Action Range, Action Bays, Pistol and Rifle ranges.

### ***Immediate Injury/Illness Response:***

1. Call an immediate Cease-Fire on the range where injury occurred. Ensure that all firearms are unloaded and clear with all actions open or flagged.
2. CALL 911 IMMEDIATELY
3. Provide immediate First Aid within your capabilities to injured/ill person.
4. Absent of any Range Officials any member can take charge and will coordinate the securing of the scene and the injured/ill person.
5. If able, assign a person to meet EMS and/or Sheriff at the front gate and escort them to the scene.
6. Information to provide EMS
  - i. Location Address:1290 County Route 90 East – Bunnell, Florida
  - ii. Your Telephone Number
  - iii. Number of people injured
  - iv. Condition of injured
  - v. First Aid provided

- vi. Answer any other questions
- vii. Wait for EMS to hang up
7. If no Range Officials are present notify one as soon as possible and inform them of the incident. Direct cell numbers can be called as well as the Toll Free number (888) 823-4251 and pressing 0.
8. An incident report should be completed and turned in to the Range Director.

### ***Fire Safety and Fire Response***

1. In the event of an unauthorized fire, CALL 911 IMMEDIATELY.
2. Observe all Flagler County burn ordinances and burn bans.
3. All ranges will have at least one (1) fire extinguisher on hand and mounted in a central location.

## **ARTICLE III - SAFETY RULES AND REGULATIONS**

1. The handling of any firearms after consuming alcohol and or drugs is strictly prohibited on Club Property and subject to disciplinary actions by the Board.
2. All Guests and Members with Guests are to sign a Non-Member Liability Release Form before the Guests are allowed to shoot on any range/bay. The release forms are located on every range and must be placed in the black mail box provided at each range. The form must be legible and include at a minimum the printed name of the guest and their signature along with the date and the members printed name and badge #.
3. Always point the muzzle of all firearms in a safe direction.
4. On the Action Range & Bays, if un-holstered, all pistols and rifles must be carried in a 'low ready' or muzzle down direction, or the muzzle must be pointed at the rear berm.
5. Always wear eye and ear protection while on a live Firing Range.
6. Keep your finger off the trigger until ready to shoot.
7. A "Cease Fire" may be called by anyone on any range at any time for any reason.
8. All Members and Guests must be sure of their target and what is behind it. All bullets will impact the back berms only.
9. No ground level targets or cross-firing are allowed on the Pistol, Action or Rifle Ranges.
10. All Members and Guests must make every effort that all bullets and shot fired Club Property remain on Club Property.
11. All Members and Guests will never load or fire a firearm if there is any doubt of its ability to operate safely and reliably.
12. All Members and Guests will never attempt to load or fire any firearms unless they are familiar with their operation.
13. A loaded firearm will never be left unattended.
14. All Members and Guests will be sure that their firearms and ammunition are compatible.
15. All new Members of this Club will undergo a New Member Orientation prior to receiving their club identification badge and gate access.
16. All members of this Club are designated as Safety Officers and must ensure that all club safety rules and regulations are followed.
17. All Members are responsible for their guests and must have them under their direct supervision at all times including any minors.
18. The shooting of glass, non-approved steel, or rocks is prohibited on Club Property.

19. While down range shooting on any of the ranges with formal firing lines all shooters must immediately yield to any new shooter that comes to the formal firing line and any downrange shooters must safely retreat back to the established firing line before any further firearm handling or shooting may take place. The Action Range is exempt from this rule since there are no formal firing lines.
20. All Members' and Guests' firearms are to be used only on the designated ranges at designated targets with safe ammo. Conform to all specific rules posted on each range.
21. Members must be in possession of their Membership Badge while on Club Property. Badges are issued to all members upon completion of the new member orientation. The badge contains an RFID identifier that records your entry and exit to/from the Club. It also functions as your identification and must be produced whenever requested by any Club member. Badges should be swiped even if the gate is open. Badges are never to be lent to another family member or friend to allow them access to the Club without the member being present. Replacement badges are available for a \$10 fee.
22. All Members and Guests will pick up all shell casings and shotgun hulls that land on a grass surface when finished shooting, and dispose of them in the proper receptacles.
23. Clean up all range trash when you are finished. If the trash can is  $\frac{3}{4}$  full (or more) when you are finished, remove the bag, replace with a new bag and deposit the full bag in the dumpster on your way out of Club Property.
24. No smoking while on the firing line on any range.
25. Openly carried firearms must be unloaded at all times.
26. Hunting is prohibited on Club Property.
27. Every Member of the Club is designated a Safety Officer and has the authority and responsibility to inform any other member or guest of any safety rule or regulation violation and to offer them guidance on rectifying the situation.
28. If member does not rectify the situation and the violation of the Club Rules, Range Safety Rules, or Range Regulations continues, please submit the Members' name, badge number or license plate number with a written complaint to a Club Official.
29. Any violation of the Range Safety Rules or Range Regulations may result in disciplinary action as determined by the Board of Directors and in compliance with the By-Laws of the Club.

## **ARTICLE IV -PROTECTIVE EQUIPMENT**

1. Eye and ear protection is required for all Members and Guests on all shooting ranges where active shooting is underway. Eye protection is recommended while you are on Club Property.

## **ARTICLE V - RANGE CONTROL FOR ACTION, PISTOL AND RIFLE RANGES**

1. All Members and Guests must obey all instructions given by the Governor, Officials, Range Directors or identified Certified Range Safety Officer or Range Manager when shooting on any range.

2. All Members and guests must obey all instructions given by assigned Match Directors and Safety Officers at any scheduled match.
3. In the absence of any of the above the first Member on the range assumes the duties of a Safety Officer, except on the 100 & 200-yard Rifle Range, where a Range Manager, Club Official, or Match Director must be present.
4. All Members and Guests must agree that the firing line is active "HOT", and that downrange is clear, before handling any firearms, NO EXCEPTIONS.
5. The clearing of the downrange is done visually where possible, but must be cleared around all obstacles.
6. Likewise all shooters must agree the firing line is inactive ("COLD"), all firearms will have their magazines removed, actions open, bolts removed or open, slides locked back, cylinders open, flint hammers down and firearm unloaded and on the bench or racked before going downrange.
7. Do not depend on other people's implied agreement. All Members and Guests will verbally acknowledge that the line is Cold.
8. Some shooters may not notice that you want to go down range or may not hear you. Remember they are wearing hearing protection.
9. Range Managers are allowed to shoot on the Rifle & formal Pistol Ranges at any time. This includes during their scheduled time, as long as no other members are present and shooting on the range. It also includes any time that they are not scheduled.

### ***Rifle Range Specific***

1. The 100 and 200-yard Rifle Ranges will only be open to the general membership and guests when a Range Manager is present on the Range. The 50-yard Rifle Range is open during regular shooting hours to all members and guests. Range hours for the 100 and-200-yard ranges will be posted on the Club Calendar dependent upon the availability and scheduling of Range Managers. Regardless of posted hours, if a Range Manager or Club Official is not present, there will be no shooting allowed on the 100 or 200-yard Rifle Ranges. If a Range Manager is on duty, all members and guests must check in prior to shooting and complete any requested documentation. Scheduled organized events with a Match Director present and scheduled law enforcement training will be exempt from this requirement.
2. Chamber Flags (also known as Open Bolt Indicators) must be used when the Rifle Range is designated as cold.
3. Once a rifle has been made safe (magazine removed, bolt open or removed, chamber flag inserted,) moving rifles from one location to another is allowed when the range is 'hot' or 'hot to handle' or when designated by the Range Manager or Match Director. Muzzles should be pointed up when being moved.
4. Range Managers will be selected based on resume, experience, and ability to actively manage a range. They will be appointed by the Rifle Director and approved by the Governor. They will be identified by the wearing a Range Manager ID card. All members and guests are required to follow the instructions of the Range Manager.

5. No rapid fire shooting at the Rifle Range. There will be at least 1 second between shots to assure proper sight picture.
6. Any member observed and/or recorded shooting on the 100 or 200-yard Rifle Ranges without a designated Range Manager or Club Official present or violating any of these rules will have their access to the Club revoked for up to 6 months. A second offense of unsupervised shooting/violating rules will result in the Board recommending to the Membership that the violator's membership from the Club be revoked.
7. Targets may only be placed at the base of the rear berms at 200 yards on the 200 yard ranges, 100 yards on the 100 yard range and 50 yards on the 50 yard range.
8. Provided target frames must be placed in the provided positions (PVC pipe in the ground) that match the number on your shooting position.
9. Prior to firing a rifle on the 200 yard range, it must be properly sighted and hitting paper targets on the 100 yard range.
10. NO target frames higher than 4 feet above ground level are to be used on the rifle range. Make sure your target frame "settles" all the way into the provided PVC holders so that it is less than 4 feet tall at the top of the target frame.
11. Targets and backers are kept under the covered area and are *provided by the Club and are accessible to all shooters*.
12. The rifle range is utilized by our local Law Enforcement, Flagler County Sheriff's Department, Bunnell Police Department, and Flagler Beach Police Department. Law Enforcement use of the range will be posted on the Club web site calendar in advance of all scheduled training.
13. Local Law Enforcement officials have priority on the range when times and dates are posted on the Club calendar.
14. All shooters will use only target frames that are approved and provided by the Club. Only 1 paper target is allowed per target frame and must not cover the framing material (1X2).
15. Personally owed target stands or frames are not allowed on this Range unless approved by the Range Director.
16. Under no circumstance should you take Rifle Range targets to any other ranges (No exceptions).
17. Club owned Steel Targets have been placed on the 200-yard Rifle Range for your convenience. No other steel targets are allowed at the Rifle Range except during scheduled supervised matches.

## **ARTICLE VI - COLD RANGE**

1. Firing line is not active. Shooters may go forward of the firing line only after the following has been completed and verified:
  - a. All firearms are unloaded, lying on the bench with their bolts open, magazines out, slides locked back, cylinders clear and open, flint hammers down.
  - b. Chamber Flags are inserted and visible on the Rifle Range.
  - c. Absolutely no handling of firearms is allowed at this time.



- d. All shooters must verbally acknowledge that the range is safe by clearly stating, "Range is Cold" and by standing behind the ready line.
2. Only encased firearms are allowed to be brought to the firing line from your vehicle and must stay encased until the range is declared "Hot".
3. Targets, ammo, loading magazines, and other materials can be handled during Cold Range periods.

## **ARTICLE VII - PREPARING TO GO RANGE HOT**

1. All firearms must remain unloaded, lying on the bench or on a rack with their magazines out, bolts open, slides locked back; cylinders clear and open, flint hammers down, all personnel must be behind the ready line painted on the floor at the formal firing lines.
2. All shooters must verify that all personnel are behind the ready line and verbally acknowledge their concurrence to go "Range Hot" by clearly stating, "Range is Hot" to all parties on firing line.
3. Once the Range is declared "Hot to Handle" encased firearms may be uncased and manipulated on the firing line, but not loaded. When the Range is declared "HOT" firearms may then be loaded and fired. All Members & Guests should double check their eye and ear protection before agreeing to go "Hot."

## **ARTICLE VIII. AUTHORIZED TARGETS**

### ***Pistol and Rifle Ranges:***

1. Target holders and frames are provided. Targets can only be placed in the center of the backer provided on the target frames.
2. All targets must leave at least two (2) inches of clear space on all four (4) sides of the target frame. (This means your target may not be larger than 20" in any direction to properly fit on a 24" backer.)
3. No shooting cross range at other targets, only targets directly in front of your line of fire.
4. The target holder must keep the target level with your gun so that after the bullet passes through the target, it will hit the back berm.
5. Ground targets are only allowed on the Sporting Clays and Five Stand Ranges.
6. All targets must be placed such that bullets hit the back berm. Proper backstops are the back berms at the far end of each range. No shooting into side berms unless during a Safety Officer supervised scheduled event.

## **ARTICLE IX - GENERAL RULES**

### ***Vandalism***

Vandalism at the club will not be tolerated and will be handled with potential serious consequences. Vandals may lose their membership, and the Club may initiate both criminal prosecution and civil action to recover damages.

### ***Use of Legal Firearms and Ammunition:***

1. All firearms and ammunition allowed to be used at the Club must be legal to own and use under State and Federal Laws.
2. All Class III firearms and suppressors must be accompanied by the Owner and the proper Tax Stamp Documentation as required by law.

### ***Use of Club Facilities for Classes (Commercial Enterprises)***

1. Any business or private enterprise that wishes to use the Club facilities for organized firearm training activities or events and is receiving compensation from the attendees must get written approval from the Executive Board of the Flagler Gun Club by meeting the following conditions:
2. The individual providing the services must be a member of the Club and must hold at least one Safety Officer Certificate and/or be certified as an Instructor in the discipline they are teaching.
3. The individuals providing the services will pay to the club a \$20 per day per person Range Use Fee for each student that attends the event at the club who is not a club member. For each Club Member attending they will pay \$10/day fee. Law Enforcement agencies holding scheduled training are exempt from the Membership and Range Fee requirements.
4. The individual providing the services must provide a Certificate of General Liability Insurance Coverage, including bodily injury, naming the Flagler Sports and Conservation Association, Inc., as additional insured for a minimum of \$1,000,000/\$2,000,000 general liability coverage.
5. The individual providing the services must have the consent of the Range Director for the day and time that the Range is being requested and it must be posted on the Club Calendar.
6. Individual Members (not commercial entities) approved by the Board may provide instruction for which they have received financial gain only if they have valid liability insurance in the amount of \$1,000,000/\$2,000,000 that lists the club as additionally insured. This includes the use of Club facilities for the firing portion of any course in which the instructor was paid or if the instructor was paid for the non-firing portion, on or off site.
7. All guests must also sign a Non-Member Liability Release which must be turned in to the Range Director along with any fees collected within 10 days of the class.
8. Any Club Member who is a Certified Instructor and is providing firearm instruction at no charge is covered by the Clubs' Liability Insurance Policy and is not required by the Club to purchase additional coverage.
9. The individuals providing the services will maintain control of and supervise all of the students while they are on Club Property.
10. No Non-Member student shall be left unsupervised on Club Property at any time.

### ***Non-Members***

1. Non-Members may participate in or observe activities at the Club as a Guest of a Member or as a participant in a scheduled event that is posted on the Club Calendar.
2. Individual guests are limited to three (3) visits per year. A member may only bring two (2) shooting guests to a range at anytime. This visitor limitation does not apply to participants in scheduled events for which a fee is paid.

3. All non-members (guests) must sign a liability waiver each time they visit the range, and it must also be signed by the member. The member must include their Member ID # on the form, assure that both names are legible, and if the guest joins the club in the same year that they were a guest, the member may request from the Treasurer that a \$50 MILOW credit be added to their invoice. This credit can only be applied once per fiscal year of Nov 1 - Oct 31.

### ***Shooting Hours***

Monday – Saturday the Clubs’ Ranges are open for live fire from 8:00 AM until sunset. On Sundays the Club’s Ranges are open for live fire from 9:00 AM until sunset.

### ***Scheduled Activities***

A calendar of events is published on the Clubs’ web site at [www.flaglergunclub.com](http://www.flaglergunclub.com) ALL Scheduled events have priority in the use of their appointed ranges. There Are No Exceptions.

### ***Speed Limit***

The speed limit on the Club Property is 10 MPH. Repeated failures to maintain the appropriate speed while driving on Club Property can result in disciplinary action as determined by the Board.

### ***Prohibited Ammunition:***

The following is not allowed on any range at any time:

1. 50 BMG caliber center-fire cartridges are prohibited (FCSO exempted).
2. Shot shells with larger than #7 ½ lead shot or #7 steel shot on the Trap, Skeet and Sporting Clays ranges are prohibited.
3. Tracer, incendiary, or armor-piercing ammunition is prohibited.
4. All explosive or pyrotechnic devices including tannerite are prohibited.

***Range Use Fees for scheduled events:*** All non-members (guests) shall pay a \$20 range use fee to shoot any scheduled firearm events, while members shall pay a \$10 fee for the event. This applies to all firearm events and matches including two (2) rounds of 25 birds/round at shotgun events. Church security teams or other organizations may have the guest fee reduced to \$10 for supervised training at the Director’s discretion.

## **ARTICLE X. STORAGE OF PERSONAL PROPERTY AT THE CLUB**

1. Members may be allowed to store their personal property at the Club.
2. The storage of firearms or ammunition is strictly prohibited.
3. The storage of trailers, RV's or golf carts must meet the following criteria:
4. All requests for storage of personal property must be submitted in writing to the Board of Directors and be accompanied by a signed Damage Waiver removing any responsibility for theft or damage of the property while the Club Property.
5. Available space will be approved on a first come basis.

6. Any personal property left on Club Property without the express written consent of the Board will be subject to removal at the owner's expense.
7. Storage of RV's and Campers must not be for longer than 14 days. All RV's and campers must be stored in an area designated by the Property Director with the approval of the Board. The Board may charge a reasonable fee for such storage not to exceed \$5 per day.
8. Storage of Golf Carts and Utility Trailers on Club Property for longer than 14 days are subject to an annual fee of \$50 per unit and must be stored in an area designated by the Board for such storage. Any carts or trailers that are stored in areas other than those designated by the Board are subject to removal at the owner's expense.

## **ARTICLE XI - FACILITIES FOR USE**

### ***Trap Range***

1. All Members and Guests will follow basic Trap, firearms and shotgun safety rules on the range at all times.
2. Shotguns must be unloaded and actions open at all times except when standing on the shooting station ready to shoot.
3. Over/under and side-by-side shotguns can be stored unloaded with actions closed only when placed in a gun rack. Once removed from gun rack, their actions must be opened immediately.
4. No bird Shot larger than #7.5 lead or #7 steel is allowed on trap range.
5. No shotguns are to be loaded anywhere on the range except at the shooting station and only when shooter is ready to shoot.
6. No Members or Guests are allowed to load more than 2 shotgun shells in the shotgun at any time on the Trap Range.
7. Members and Guests must never walk in front of any trap house that's in operation, in case of accidental target release.
8. Members and Guests must obey all commands given by the range officers, directors or scorers during shooting activities.
9. No Members and Guests are allowed to enter any trap houses unless officially authorized.
10. Use of Trap Field #4 (the token field) is allowed only after you have been properly instructed on the use of the field by the Trap Director or his designee and you have purchased tokens. The use of any mechanical or manual traps is done at your own risk.

### ***Skeet Range***

1. All Members and Guests will follow basic Skeet, firearms and shotgun safety rules on the range at all times.
2. Shotguns must be unloaded, and actions open at all times except when standing on the shooting station ready to shoot.
3. Over/under and side-by-side shotguns can be stored unloaded with actions closed only when placed in a gun rack. Once removed from the gun rack, their actions must be opened immediately.
4. No bird shot larger than #7.5 lead or #7 steel is allowed on the skeet range.
5. No Members and Guests are allowed to carry more than one gauge of ammunition at any time while at the shooting station.

6. No Members or Guests are allowed to load more than 2 shotgun shells in the shotgun at any time on the skeet range unless under the direction of a Range Safety Officer, Director, or Club Official.
7. Members and Guests must never walk in front of the low house windows or the trap bunker when traps are in operation, in case of accidental target release.
8. Members and Guests must obey all commands given by Range Officers, Directors or Pullers during shooting activities.
9. No Members and Guests are allowed to enter any high or low trap houses unless officially authorized.

### ***Action Range and Bays***

1. Provides up to 65 yards for use by pistol, rifle and shotgun shooters.
2. All targets and target stands must be set up at the base of the rear berm (the zero yard line) except for organized formal events with Safety Officers present. For your convenience there are pvc sections on the back of the railroad ties that are on each range. They hold the target stands that are supplied which are also on each range.
3. The firing line is set and/or modified by the first member on the Action Range/Bay.
4. The Action Range and Bays are the only ranges where drawing from a holster is allowed.
5. The Action Range and Bays are the only Ranges where the firing of fully automatic firearms is allowed, and you must be within 10-15 yards of the rear berm.
6. Shooters with automatic firearms must be close enough to the back berm (10-15 yards) that there is no chance of losing rounds over the berm because of muzzle rise or failure to properly control the firearm.
7. No firearms are to be handled up range or under the covered areas when people are down range.
8. Firearms can be brought from vehicles to the covered area and then to the firing line only if they are holstered or encased.
9. The Action Range and Bays are for casual shooting practice, action shooting, and plinking.
10. Plinking at objects at a maximum of 18" above the base of the back berm or below to the base is permitted. No plinking at targets above 18" of the back berm or on the ground in front of the back berm is allowed.
11. No shooting of glass, concrete, unapproved steel, or any other objects that may cause ricochets or that may cause damage to Club Equipment and Property.
12. Dispose of all trash in the dumpster on your way out of the club.
13. Steel targets and stands that will be approved by the Action Director must be AR500 steel for all center fire pistols and the stands must have the front of the plate angled at a minimum of fifteen degrees downward cant. AR500 steel is not required for rimfire targets.
14. Shooting at steel with any center fire rifle cartridge is strictly prohibited on the Action Ranges.
15. All steel targets must be located at the base of the berm except for organized formal events with Safety Officers present.
16. The Action Pistol Range is utilized by our local law enforcement including the Flagler County Sheriff's Department, the Bunnell Police Department and the Flagler Beach Police Department. The LE usage of the range will be posted on the Clubs' web site calendar in advance of all scheduled training. Local Law Enforcement officials have priority on the range when times and dates are posted.

17. Members may bring their own target frames to the Action Pistol Range only. All personally owned targets must be set up within six (6) feet of the rear berm and so that all bullets impact the center of the berm.
18. Only 1 person is allowed to engage in action shooting (moving while shooting) on the Action Range at anytime.
19. Do not attach targets to any structures or props on the Action Range or Bays.
20. Do not shoot any structures or props.
21. The firing line must always be forward of the signs posted on both sides of each bay.
22. Shooters must return target frames and stands to their storage location when done shooting. Bianchi barricades may be left against the berm.
23. Plastic barrels are not for mounting targets on or shooting at. They are provided to give you flexibility as shooting positions, cover, or to be used as tables to store your ammunition and firearms on while you are down range shooting.

### ***Pistol Range***

1. Provides up to 25 yards for use by pistol and rimfire rifle shooters.
2. All shooting at Stations 1 – 24 must be done from a standing position only.
3. Shooters on seated Stations A – D are part of the firing line and must obey Cease Fire and Cold Range status of the adjoining Formal Pistol Range and all other range rules.
4. All shooting from designated seated stations A-D are from a seated position only.
5. Target stands are fixed at 7 ½ yards and 15 yards and paper targets are to be placed in the center of the target backer. Targets may not exceed 80% of the backer in any direction (all targets must be less than 20" x 20").
6. No other targets or target stands are permitted in this area.
7. Please remove your paper targets from the backer when you are finished.
8. If the four (4) permanent fixed targets are not available, there is no seated shooting allowed.
9. Target frames for positions 1 – 24 are provided and are located hanging near the center of the firing line.
10. Plastic backers are attached to all target stands.
11. Staple your target to the center of the backer, leaving at least 2" around all four sides. Targets larger than 20" square are not permitted on the Pistol Range.
12. Only one (1) target per target frame, centered on the backer is allowed.
13. No targets are allowed outside the backer area or any part of its supporting structure.
14. Personally owned target stands or frames are not allowed on this Range. No exceptions.
15. Under no circumstance should you take Pistol Range target stands to any other ranges. No exceptions.
16. No centerfire rifle caliber ammunition or birdshot ammunition is allowed on the Pistol Range. No AR-15 pistols or short barreled rifles, or any other centerfire shouldered firearm can be shot on the Pistol Range.
17. Rimfire rifles (.17, .22 lr, & .22 magnum calibers) are an exception and are allowed on the Pistol Range at the seated positions A-D only.
18. Pistol Caliber Carbines are not allowed on the Pistol Range.
19. No drawing from a holster at any time
20. All firearms must be encased when moved to or from your vehicle to the firing line. They may only be uncased on the firing line when the firing line is hot.

## **Rifle Range**

1. Targets may only be placed at the base of the rear berms at 200 yards on the 200-yard ranges, 100 yards on the 100-yard range and 50 yards on the 50-yard range.
2. Provided target frames must be placed in the provided positions (PVC pipe in the ground) that match the number on your shooting position.
3. Prior to firing a rifle on the 200-yard range, it must be properly sighted and hitting paper targets on the 100-yard range.
4. NO target frames higher than 4 feet above ground level are to be used on the rifle range. Make sure your target frame "settles" all the way into the provided PVC holders so that it is less than 4 feet tall at the top of the target frame.
5. Targets and backers are kept under the covered area and are provided by the Club and are accessible to all shooters.
6. The rifle range is utilized by our local Law Enforcement, Flagler County Sheriffs Department, Bunnell Police Department and Flagler Beach Police Department. Law Enforcement use of the range will be posted on the Club web site calendar in advance of all scheduled training.
7. Local Law Enforcement officials have priority on the range when times and dates are posted on the Club calendar.
8. All shooters will use only target frames that are approved and provided by the Club.
9. Only 1 paper target is allowed per target frame and must not cover the framing material (1X2).
10. Personally owned target stands or frames are not allowed on this range without the approval of the Director
11. Under no circumstance should you take Rifle Range targets to any other ranges (No exceptions).
12. Club owned Steel Targets have been placed on the 200-yard Rifle Range for your convenience. No other steel targets are allowed at the Rifle Range except during scheduled and supervised events.

## **Sporting Clays and Five Stand Ranges**

1. All shooters will follow basic Sporting Clays, firearms and shotgun safety rules on the range at all times.
2. Shotguns must be unloaded, and actions open at all times except when standing on the shooting station ready to shoot.
3. Over/under and side-by-side shotguns can be stored unloaded with actions closed only when placed in a gun rack. Once removed from gun rack, their actions must be opened immediately.
4. No bird shot larger than #7.5 lead or #7 steel is allowed on trap range.
5. No shotguns are to be loaded anywhere on the range but at the shooting station and only when shooter is ready to shoot.
6. No shooter is allowed to load more than 2 shotgun shells in the shotgun at any time.
7. Shooters must not approach or attempt to repair traps unless officially authorized.
8. Shooters must obey all commands given by the Range Officials or Scorers during shooting activities.

### ***Air Guns (Including Air Soft)***

1. Air guns that shoot pellets of up to .22 caliber and all Air Soft guns are permitted on all hardball (Pistol Range, Rifle Range and Action Range and Bays) at any time, including when the ranges are closed to firearm use. Air rifles can only be shot from the seated positions on the Pistol Range.
2. Any air gun that shoots a pellet larger than .22 caliber shall follow all the rules and regulations of firearms.
3. Members and Guests firing air guns are required to follow all standard safety rules except for hearing protection, unless firearms are being fired on the range at the same time.

### ***Archery Range***

1. A bow with an arrow nocked must be pointed down range at all times.
2. Do not nock an arrow until you are ready to shoot.
3. Only blunt nose target arrows may be used on the archery range.
4. No hunting arrows or broad head arrows allowed.
5. Bow users should wear proper clothing to prevent injury; an arm guard, finger tab or shooting glove is always recommended.
6. Bows will be racked or benched when people are down range.
7. The archery range will declare "HOT" and "COLD" range conditions in the same manner as other ranges.
8. Bow users will only shoot the target in front of them. No cross shooting at targets when bow shooters are alone and there is a need to go down range to retrieve arrows.
9. All bow users will hang something on their target so another shooter will know someone is down range

### **USE OF CLUB-OWNED EQUIPMENT**

1. Members may use Club owned equipment that is stored under lock and key only with the permission of the Range Director or the Board of Directors. No Club equipment is to leave the Club property without the express written consent of the Board of Directors.

### **ARTICLE XII -STUDENTS**

1. Students shall be allowed to bring only one (1) guest at a time and that guest may only attend as a guest once per year. Violations by student members will result in forfeiture of membership for the balance of the year. This does not apply to students that are guests of the range under the supervision of FGC instructors and coaches.

### **ARTICLE XIII - COMMENTS**



1. The failure of any Safety Rule or "Common Sense Rule" to be listed in this manual does not exclude it from being a good practice and being essential on the Clubs' Ranges.
2. It should be the goal of every Member of this Club to not only shoot safely all of the time, but to help others shoot safely all of the time as well.
3. For additional information on rules or regulations that impact the Club, please refer to the Club By-Laws and Flagler County Ordinances.
4. MILOW is a fee of \$50 that is charged to each membership (Students are exempted from this fee). Each Membership (not to be confused with each member in a family membership) is requested to contribute 8 hours of volunteer service each year or pay an additional \$50 fee (MILOW) on the annual membership renewal. To earn the credit, your 8 volunteer hours must be recorded by an Officer or Director and submitted to the Treasurer and the Bookkeeper prior to November 7th. This annual charge is set by the Board of Directors. You can also earn the \$50 credit if a guest that you bring to the Club joins during the year and you have properly completed the Liability Waiver form including your name and membership number. You must request this credit from the Treasurer. The MILOW credit applies only to the \$50 MILOW fee charged, and not to any other membership-related fees.